

March 13, 2020

Dear Timbercrest Resident;

Your Timbercrest Management Team is focused on preventing an outbreak of the coronavirus in our community at its best and limit a spread of the virus at its worst. We use as guidance information from the Indiana State Department of Health (ISDH), the Center for Disease Control (CDC) and the World Health Organization (WHO). Our response and new steps in preventing the possibility of contagion is based on daily monitoring of these sources.

The following measures are currently in place and based on what we know today. These measures are subject to change based on the spread of the virus and guidance we receive from our regulatory organizations.

1. We have limited visitation to residents in Health Care, Crestwood and the Manor. This means no persons other than TC staff, contracted staff providing medically necessary care, and contractors currently involved in building projects. This also excludes Neighborhood Home residents from utilizing the Manor's exercise room, and workshop. Visits with residents in critical situations will be evaluated on a case by case basis.
2. Access to building is now limited to the Main Entrance and the Health Care Entrance. The door to the Hub will be kept locked starting 3/13/20.
3. Neighborhood Home residents are asked to use the Main Entrance only for dropping off payments, and pick up packages and are limited to the front lobby. You will be screened like any other person entering the building.
4. Family and friends who have items to drop off for residents in the Manor are asked to use the Main Entrance and will be screened like any other person entering the building.
5. Everyone entering the building will be screened every time. This includes an assessment of potential exposure to the coronavirus and a temperature check.
6. Events and programs which are provided by outside organizations are cancelled for the time being.
7. Transportation to church on Sunday mornings, to the grocery store, etc. are cancelled for the time being.
8. As of today, all Manor residents who return from a Leave of Absence will be assessed by nursing staff for respiratory symptoms with fever. If the resident returns with a high risk for exposure to the virus he/she will be asked to self-isolate for 14 days by restricting their movement to their home. The areas of high risk exposure to the virus is closely monitored via tools provided by the CDC and the various State Health Departments. Arrangements for providing services and meals will be made according to Timbercrest protocol as stated in your handbook for Full Service and Option Plan residents.

Thank you for your support and doing your part of preventing an outbreak in our community. This includes proper and frequent handwashing, use of hand sanitizer, and limiting the access to the virus by making thoughtful decisions for your own wellbeing as well as others in our community. And as always don't please let me know if there's anything we can do to make this situation more bearable. Check the website for updates.

Sabine A. Thomas, HFA
Director of Resident Care